

San Ysidro School District Governing Board

AGENDA WITH BOARD MEETING MATERIALS

Thursday,
October 16, 2025
5:00 p.m.

WELCOME

Welcome to the San Ysidro School District Governing Board meeting. As a courtesy to all attendees, please silence your cell phones or set them to vibrate during the meeting. We appreciate your cooperation.

This meeting will be audio recorded. The public may view the meeting by visiting:

<https://www.youtube.com/channel/UCGyF01068pwbhe-B5xnYl-A/videos>

PLEASE NOTE:

- **To view materials for a specific agenda item, click on the link for that agenda item.**
- To access resources for a specific Board meeting, visit:
<https://www.sysdschools.org/Page/286>. Filter by **Year**, **Month**, and/or **Meeting Type**, then click **Submit**. All available resources matching your search criteria will be displayed.

**Smythe School
Auditorium
1880 Smythe Ave
San Ysidro, CA 92173**

SAN YSIDRO SCHOOL DISTRICT
4350 Otay Mesa Road San Ysidro, CA 92173
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

REGULAR MEETING OF THE GOVERNING BOARD
THURSDAY, OCTOBER 16, 2025
5:00 p.m.

Pursuant to Government Code Sections 54954 and 54954.2 and Education Code Section 35140, the Regular Meeting of the Governing Board will be held on Thursday, October 16, 2025, to conduct its business meeting at **Smythe Elementary School - Auditorium, 1880 Smythe Ave, San Ysidro, CA 92173**. This meeting will be audio recorded. The public may view this meeting by accessing the following link <https://www.youtube.com/channel/UCGyF01068pwbhe-B5xnyl-A/videos>.

Pursuant to Board Bylaw 9323 and Government Code 54953.5, members of the public may record an open Board meeting using an audio or video recorder, camera, cell phone, or other device, provided that the noise or obstruction of view does not disrupt the meeting or members of the audience. If a member of the public or media wishes to stand and record the meeting or set up a tripod, such recording must be done so in the district's designated recording location. The Superintendent or an assigned employee may designate recording locations. If the Board determines that noise or obstruction of view disrupts proceedings, the activities shall be discontinued as determined by the Board.

Any meeting participant who engages in disorderly conduct which disturbs the peace and good order of the meeting, or refuses to comply with the lawful orders of the Board may be ordered removed from the meeting, and may be guilty of a misdemeanor (Cal. Penal Code Sec. 403).

Closed Session will be conducted in accordance with applicable sections of California Law. Open session will begin immediately following closed session at approximately 6:15 p.m.

AGENDA

1. CALL TO ORDER Who: _____ Time: _____

2. ROLL CALL by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

Mrs. Zenaida Rosario, Board President
Mr. Antonio Martinez, Board Vice President
Mrs. Irene Lopez, Board Clerk
Mr. Martin Arias, Board Member
Mrs. Kenia Peraza, Board Member

3. AGENDA

Approve the agenda for the meeting.

Motion: _____ Second: _____ Vote: _____

4. PUBLIC COMMENT/COMMUNICATIONS ON CLOSED SESSION ITEMS

The Board of Trustees has established protocols that will allow the Board to conduct the business of the District while also achieving the type of open communication that we all want in our community. The Board values the input of parents, students, employees and other members of the public. Our goal is to allow the free exchange of views among Board members and its staff and between members of the public and the Board while maintaining a respectful and orderly atmosphere. It is the Board's policy to encourage all interested individuals to contribute constructive ideas and perspectives during the meetings, while respecting the right of others to express their ideas and perspectives. The Board welcomes disagreement, but it is important that disagreement be expressed in a meaningful and respectful manner. Speakers should not make personal attacks on other individuals. To promote these goals, we ask that everyone be courteous, patient and respectful while others are speaking. Each speaker should feel free to express his or her viewpoint freely, but in a courteous and respectful way, speaking concisely and within the allotted time limits. Members of the public will not speak unless first recognized by the Board President/Chairperson and will speak only from the podium, not directly from the audience at any time.

Please submit public comment forms prior to start of meeting at 5:00 p.m. Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for district labor organizations to address **Closed Session Items Only**. (Closed Session Items may be continued to the end of meeting if necessary.)

5. GOVERNING BOARD – RECESS to CLOSED SESSION in accordance with section 54954.5 regarding:

5.1 GOVERNMENT CODE SECTION 54957.6

CONFERENCE WITH LABOR NEGOTIATORS

Agency Negotiators: District Legal Counsel Joseph Sanchez and Director of Human Resources Efrain Burciaga

Employee Organizations:

San Ysidro Education Association/CTA

California School Employees Association, Chapter 154

Unrepresented:

Administrators, Certificated Management, Classified Management & Confidential

5.2 GOVERNMENT CODE SECTION 54957

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT

5.3 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9:

No. of cases: 2

RECONVENE into OPEN SESSION to take action on items discussed in closed session, or to make disclosures of action taken in closed session, if any, as required by Government Code section 54957.7 and section 54957.1.

6. CALL TO ORDER Who: _____ Time: _____

7. ROLL CALL by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

Mrs. Zenaida Rosario, Board President

Mr. Antonio Martinez, Board Vice President

Mrs. Irene Lopez, Board Clerk

Mr. Martin Arias, Board Member

Mrs. Kenia Peraza, Board Member

8. FLAG SALUTE

9. CONFERENCE SESSION

Reports/Presentations

9.1 CSBA Golden Bell Presentation: Rooted in Community, Rising in Unity: A Model Community Schools Ecosystem

9.2 Child Nutrition Services Presentation

9.3 Overview of Construction Project Protocols & Campus Security

10. PUBLIC COMMENT/COMMUNICATIONS ON OPEN SESSION ITEMS

The Board of Trustees has established protocols that will allow the Board to conduct the business of the District while also achieving the type of open communication that we all want in our community. The Board values the input of parents, students, employees and other members of the public. Our goal is to allow the free exchange of views among Board members and its staff and between members of the public and the Board while maintaining a respectful and orderly atmosphere. It is the Board's policy to encourage all interested individuals to contribute constructive ideas and perspectives during the meetings, while respecting the right of others to express their ideas and perspectives. The Board welcomes disagreement, but it is important that disagreement be expressed in a meaningful and respectful manner. Speakers should not make personal attacks on other individuals. To promote these goals, we ask that everyone be courteous, patient and respectful while others are speaking. Each speaker should feel free to express his or her viewpoint freely, but in a courteous and respectful way, speaking concisely and within the allotted time limits. Members of the public will not speak unless first recognized by the Board President/Chairperson and will speak only from the podium, not directly from the audience at any time.

PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING

Per Board Policy #9323, three (3) minutes may be allotted to each speaker to address the Board on each agenda item or a total of 3 minutes for non-agenda comments and five (5) minutes for district labor organizations.

Approach the lectern and give your name.

The Board will limit the total time for public input on each item to 20 minutes. However, in exceptional circumstances when necessary to ensure full opportunity for public input, the Board president may, with Board consent, adjust the amount of time allowed for public input and/or the time allotted for each speaker. Any such adjustment shall be done equitably so as to allow a diversity of viewpoints. The president may also ask members of the public with the same viewpoint to select a few individuals to address the Board on behalf of that viewpoint.

In order to ensure that non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board/Public to hear the translated public testimony simultaneously. (Government Code 54954.3)

Persons wishing to address the Board are asked to complete a **Public Comment Form**, located in the sign-in area, and submit the completed form to the administrative assistant prior to the start of the meeting.

Those who have a group concern are encouraged to select a spokesperson to address the Board. Members of the public may not yield their time to another individual. A copy of the full agenda is available for view at the Superintendent's Office located at 4350 Otay Mesa Road, San Ysidro, California. Also, at the district website: www.sysdschools.org.

11. ITEMS FROM THE BOARD & SUPERINTENDENT

12. GENERAL ADMINISTRATION

12.1 **MINUTES** (Potter)

Approve the minutes of the Regular Board Meeting of August 14, 2025.

Motion: _____ Second: _____ Vote: _____

12.2 **RESOLUTION NO. 25/26-0020 ADOPTING THE "GANN" LIMIT** (Adrianzen)

Approve Resolution No. 25/26-0020 Adopting the Appropriation Limit (Gann Limit) for 2024-25 and 2025-26 Estimated Appropriations Limitation.

Motion: _____ Second: _____ Vote: _____

12.3 RESOLUTION NO. 25/26-0018 TEMPORARY CERTIFICATED EMPLOYEE RELEASE (Burciaga)

Adopt Resolution No. 25/26-0018 authorizing the District to notice individual, temporary certificated employees of the district's intent to release.

Motion: _____ Second: _____ Vote: _____

13. CONSENT CALENDAR

All items appearing are adopted by one single motion. There will be no discussion of these items prior to consideration of the motion, unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted on separately.

Motion: _____ Second: _____ Vote: _____

13A. PERSONNEL – CLASSIFIED**EMPLOYMENT** (Burciaga)

Approve/Ratify the employment for the following as recommended by staff:

13A.1 Instructional Aides Special Education

- a. Maria de Lourdes Alvarez, OVHS
- b. Armando Bastidas, Smythe
- c. Samantha Cabrera, VDM
- d. Alycia Mingo, TBD
- e. Alan Navarro, TBD

13A.2 Instructional Health Care Assistant

- a. Lorena Hippensteel, Smythe

13A.3 Substitute Campus Aide

- a. Cristina Ayon, All Sites
- b. Boun Sari Bou, All Sites
- c. Marlene Robles, All Sites
- d. Joanna Rodriguez, All Sites

13A.4 Substitute Child Nutrition Specialist

- a. Josefina Ramos Medina, All Sites

13A.5 Substitute Clerks

- a. Kelly Dunnon, All Sites
- b. Adrian Gamboa, All Sites
- c. Arely Garcia, All Sites
- d. Valeria Lopez, All Sites
- e. Nancy Murillo, All Sites
- f. Karla Perez, All Sites
- g. Dafne Sainz, All Sites
- h. Yulissa Velazquez, All Sites

13A.6 Substitute Custodian

- a. Cristina Ayon, All Sites
- b. Yazmin Cueva, All Sites
- c. George Diaz, All Sites
- d. Claudia Gaytan, All Sites

13A.7 Substitute Instructional Aides

- a. Jadira Diaz Salazar, All Sites
- b. Nancy Murillo, All Sites
- c. Dafne Sainz, All Sites

- d. Paulette Salinas, All Sites
- e. Yulissa Velazquez, All Sites

RESIGNATIONS (Burciaga)

Approve/Ratify the resignation for the following as recommended by staff:

- 13A.8** Campus Aide
 - a. Ingrid Zuazo Aleman, Vista Del Mar
- 13A.9** Instructional Aides
 - a. Ivana Gastelum, Willow
 - b. Anadeli Padilla Soto, Ocean View Hills
 - c. Maria Leslie Raqueno, Child Development Center
- 13A.10** Instructional Aides Special Education
 - a. Victoria Boone, Ocean View Hills
 - b. Nancy Murillo, Ocean View Hills
 - c. Germania Velez Bravo, Willow

RECRUITMENT (Burciaga)

Approve/Ratify to establish recruitment for the following as recommended by staff:

- 13A.11** Instructional Aide

13B. PERSONNEL – CERTIFICATED

EMPLOYMENT (Burciaga)

Approve/Ratify the employment for the following as recommended by staff:

- 13B.1** School Nurse
 - a. Evelyn Rosales-Vasquez, Pupil Services
- 13B.2** Temporary Classroom Teacher (TK)
 - a. Carmen Romero Ayala, La Mirada
- 13B.3** Temporary Permit Preschool Teacher
 - a. Matilde Diaz, Child Development Center
- 13B.4** Substitute Permit Preschool Teachers
 - a. Alejandra Castorena, Child Development Center
 - b. Emilia Haro, Child Development Center
 - c. Catalina Molina, Child Development Center
 - d. Maria Leslie Raqueno, Child Development Center
- 13B.5** Substitute Teachers
 - a. David Bame, All Sites
 - b. Diego Briseno, All Sites
 - c. Adriana Davila Quintanilla, All Sites
 - d. Mauricio Echeverria, All Sites
 - e. JoVonn Edwards, All Sites
 - f. Evelyn Estrada, All Sites
 - g. Ivana Gastelum, All Sites
 - h. Weston Gorman, All Sites
 - i. Emilia Haro, All Sites
 - j. Elizabeth Juneau, All Sites
 - k. George Liao Jr., All Sites
 - l. Oscar Martha-Mitre, All Sites
 - m. Gabriela Melendez Erazo, All Sites
 - n. Mayra Melgar, All Sites

- o. Dave Nunez, All Sites
- p. Juan Carlos Ortiz, All Sites
- q. Sandra Osuna, All Sites
- r. Sofia Portillo, All Sites
- s. Hector Quintero, All Sites
- t. Maria Leslie Raqueno, All Sites
- u. Melanie Sanchez, All Sites
- v. Seamona Stone, All Sites
- w. Hiba Talib, All Sites
- x. May Vang, All Sites
- y. Brissa Vargas Escalera, All Sites

RECRUITMENT (Burciaga)

Approve/Ratify to establish recruitment for the following as recommended by staff:

- 13B.6** Classroom Teachers TK-6
- 13B.7** Temporary Classroom Teachers (Music/VAPA)
- 13B.8** Temporary Behavior Specialist
- 13B.9** Temporary Permit Preschool Teachers

13C. CURRICULUM & INSTRUCTION

13C.1 ADDENDUM NO. 1 TO THE EDUCATIONAL FIELD TRIPS FOR 2025-26 (Bojorquez)

Approve the addendum to the 2025-26 Educational Field Trips approved list. Student fees and transportation services will be covered by fundraising, donations, Museum Grants, and Title IV funds as needed.

13D. BUSINESS

13D.1 AGREEMENT WITH SECURITAS TECHNOLOGY CORPORATION FOR THE MONITORING AND MAINTENANCE OF THE SECURITY SYSTEM AT WILLOW ELEMENTARY SCHOOL (Iniguez)

Approve/Ratify the agreement with Securitas Technology Corporation for security system monitoring at Willow Elementary School during 2025-26 at a cost of \$18,045.00 paid with General funds.

13D.2 AUTHORIZE A REQUEST FOR PROPOSALS TO OBTAIN COST ESTIMATES TO UPGRADE THE EXISTING SCHOOL SURVEILLANCE VIDEO SYSTEMS (Iniguez)

Approve a Request for Proposals (RFP) to obtain the cost estimates to upgrade existing school surveillance video systems.

13D.3 PURCHASING REPORT (Adrianzen)

Approve/Ratify the purchase orders incurred by the District from August 28, 2025 through September 30, 2025. This includes all agreements and those with cost implications that fall within the authorized delegation of authority limits of up to \$15,000 for public works contracts and up to \$30,000 for all other agreements from the various funding sources.

13D.4 EXPENDITURE REPORT (Adrianzen)

Approve/Ratify the expenditures incurred by the District during the month of September 2025.

13D.5 FIRST QUARTERLY COMPLAINT REPORT FOR WILLIAMS SETTLEMENT-RELATED ISSUES FOR SCHOOL YEAR 2025-2026 (Adrianzen)

Accept the Report of William's Settlement related complaints for the first quarter from July 1, 2025, to September 30, 2025, of the 2025-26 school year for submission to the San Diego County Office of Education. The District received eight written complaints this quarter that are under investigation.

13D.6 MEMORANDUM OF UNDERSTANDING WITH CALIFORNIA NATIONAL GUARD – COUNTERDRUG TASK FORCE (Bojorquez)

Approve/Ratify the agreement with the California National Guard - Counterdrug Task Force to provide students and staff with training and support at no cost to the District.

13D.7 AGREEMENT WITH SAN DIEGO POLICE DEPARTMENT FOR THE GANG RESISTANCE EDUCATION AND TRAINING (G.R.E.A.T.) PROGRAM (Bojorquez/Medina)

Approve the Law Enforcement and Educational Agency Agreement with the San Diego Police Department to provide the Gang Resistance Education and Training (G.R.E.A.T.) program to all fourth-grade students at no cost to the District.

13D.8 CALIFORNIA STATE PRESCHOOL PROGRAM CONTINUED FUNDING APPLICATION FOR FISCAL YEAR 2026-2027 (Bojorquez/Pretzer)

Approve application for continued funding for the District's State Preschool and Child Development Programs for fiscal year 2026-2027.

13D.9 AGREEMENT WITH SPECIAL CARE HOME HEALTH SERVICES, INC. (Bojorquez/Colom)

Approve/Ratify the agreement with Special Care Home Health Services, Inc. for the school year 2025-26, for healthcare services for a student with special needs. Cost implications will be paid from the Special Education fund.

13D.10 SAN DIEGO COUNTY NONPUBLIC MASTER CONTRACT WITH EDTHEORY, LLC

(Bojorquez/Colom)

Approve/Ratify the San Diego County Nonpublic Agency Master Contract with EdTheory, LLC for school year 2025-2026 to provide several special education services. Cost implications will be paid from the Special Education fund.

13D.11 SAN DIEGO COUNTY NONPUBLIC MASTER CONTRACT WITH KYO AUTISM LEARNING, LLC DBA GATEWAY LEARNING GROUP, LLC (Bojorquez/Colom)

Approve/Ratify the San Diego County Nonpublic Master Contract with Kyo Autism Therapy, LLC to provide several special education services for students with special needs during school year 2025-2026. Cost implications will be paid from the Special Education Fund.

13D.12 SAN DIEGO COUNTY NONPUBLIC MASTER CONTRACT WITH NEW DIRECTION SOLUTIONS LLC (Bojorquez/Colom)

Approve/Ratify the San Diego County Nonpublic Agency Master Contract with New Direction Solutions, LLC for school year 2025-2026 to provide several special education services. Cost implications will be paid from the Special Education fund.

13D.13 SAN DIEGO COUNTY NONPUBLIC MASTER CONTRACT WITH THE SPEECH PATHOLOGY GROUP, INC. DBA SPG THERAPY & EDUCATION (Bojorquez/Colom)

Approve the San Diego County Nonpublic Master Contract with The Speech Pathology Group, Inc. dba SPG Therapy & Education for the school year 2025-2026, to provide speech services to students with special needs. Cost implications will be paid from the Special Education Fund.

13D.14 AGREEMENT WITH ACE COOLERS, INC. (Iniguez)

Approve/Ratify the agreement with ACE Coolers, Inc. to provide maintenance and repair services for HVAC and refrigeration equipment at District school sites during school year 2025-26.

Cost implications will be paid from the Routine Restricted Maintenance Account.

13D.15 WORK AUTHORIZATION NO. 10 TO MASTER AGREEMENT WITH NINYO & MOORE (Iniguez)

Approve Work Authorization #10 (C-2309-2) with Ninyo & Moore to provide abatement oversight services with a not-to-exceed fee amount of \$95,000.00 from the General Obligation Bond Measure U Funds for the San Ysidro Middle School Revitalization Project.

13D.16 AMENDMENT NO. 1 TO CORE WEST, INC. FOR THE SAN YSIDRO MIDDLE SCHOOL REVITALIZATION PROJECT (Iniguez)

Approve Amendment No. 1 (C-4519) with CORE West, Inc. in the amount of \$5,117,578.00 from the General Obligation Bond Measure U funds for the San Ysidro Middle School Revitalization Project.

This contract is within the total guaranteed maximum price for the San Ysidro Middle School Revitalization Project.

13D.17 AGREEMENT WITH DAHLIN GROUP, INC. FOR FURNITURE, FIXTURES, & EQUIPMENT CONSULTANT SERVICES FOR THE SAN YSIDRO MIDDLE SCHOOL REVITALIZATION PROJECT (Iniguez)

Approve the Agreement C-5610 with Dahlin Group, Inc., for Furniture, Fixtures, and Equipment Consultant Services for a Not-to-Exceed amount of \$277,000.00 and an Owner-controlled contingency of \$17,000.00 for a total of \$294,000.00 from General Obligation Bond Measure U funds for the San Ysidro Middle School Revitalization project. This contract is within the total guaranteed maximum price for the San Ysidro Middle School Revitalization Project.

13D.18 AGREEMENT WITH TWINING, INC. FOR DSA SPECIAL INSPECTION AND TESTING SERVICES FOR THE SAN YSIDRO MIDDLE SCHOOL REVITALIZATION PROJECT (Iniguez)

Approve Agreement C-5608 with Twining, Inc., for DSA Special Inspection and Testing Services for a Not-to-Exceed amount of \$279,475.00 and an Owner-controlled contingency of \$20,525.00 for a total of \$300,000.00 from General Obligation Bond Measure U funds for the San Ysidro Middle School Revitalization project. This contract is within the total guaranteed maximum price for the San Ysidro Middle School Revitalization Project.

13D.19 RESOLUTION NO. 25/26-0028 APPROVING “NO COMPETITIVE ADVANTAGE FINDING” AND DELEGATION OF AUTHORITY TO EXECUTE CHANGE ORDERS FOR WORK FOR THE WILLOW ELEMENTARY SECURITY FENCE PROJECT (Iniguez)

Approve Resolution No. 25/26-0028 for Conan Construction Inc. to provide Change Order work in the amount of \$594,434.75 from the General Obligation Bond Measure T Funds for the Willow Elementary Security Fence Project.

13D.20 REVISED 2024-25 UNAUDITED ACTUALS FINANCIAL REPORT – MAINTENANCE OF EFFORT (Adrianzen)

Approve the revised 2024-25 Unaudited Actuals Financial Report forms related to Maintenance of Effort FORMS and FORM01.

14. ADJOURNMENT

Time:

Respectfully Submitted,

Gina A. Potter, Ed.D., Superintendent

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Superintendent's Office at (619) 428-4476, extension 3022. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure Accessibility to the Board meeting.